

**MINUTES OF ANNUAL TOWN MEETING HELD ON TUESDAY 14th
MARCH 2023 FROM 7.00PM – 7.15PM AT POOLE COURT, YATE**

PRESENT:

Councillor Cheryl Kirby – Town Mayor/Chair

**Members of Yate Town Council and South Gloucestershire Council –
Councillors Ruth Davis, Tony Davis, Mike Drew, Cheryl Kirby, Ben
Nutland, Ray Perry, Karl Tomasin and Chris Willmore.
Town Clerk and Finance Manager & RFO - Yate Town Council.**

**Apologies were received from Yate Town Councillors, John Emms,
Sandra Emms, Margaret Marshall and Alan Monaghan.**

1 NOTICE OF MEETING

It was confirmed that the notice of meeting had been advertised according to the law. The Chair declared the meeting to be a properly constituted meeting.

2 MINUTES OF THE PREVIOUS ANNUAL TOWN MEETING

The minutes of the previous Annual Town Meeting held on 26 April 2022 (as **NOTED** at the Yate Town Council meeting on 10th May 2022) were received and were approved as a true and accurate record and signed by the Chair.

3 CHAIR'S ANNUAL REPORT

Councillor Cheryl Kirby presented a written report providing an overview of Town Council business and her experience as Mayor and Chair for the period 2022 – 2023. Thanks were recorded to all Yate Town Councillors, staff and to the South Gloucestershire Councillors who represent Yate.

4 STATEMENT OF ACCOUNTS

A detailed statement of the Town Council's accounts for period ending 31 March 2022 were received and **NOTED** by the meeting, along with the conclusion of audit report, presented by the Town Council Finance Manager and RFO.

**5 ANNUAL REPORT FROM CHAIR OF YATE TOWN COUNCIL'S
ENVIRONMENT AND PLANNING COMMITTEE**

A report prepared by Councillor Alan Monaghan (Chair of the Environment and Planning Committee) was received and **NOTED**.

**6 ANNUAL REPORT FROM CHAIR OF YATE TOWN COUNCIL'S
FINANCE AND GOVERNANCE COMMITTEE**

A verbal report, given by Councillor Mike Drew (Chair of the Finance and General Purposes Committee), was received and **NOTED**.

Thanks were relayed to the Town Council's finance staff for all their work in the past year. Councillor Drew commented that as Yate Town Council has managed to deal with unforeseen financial calls with its usual ability and flexibility to find the funding to provide services, such as the Community Engagement post to support Ukrainian guests in our community. It was **NOTED** that Yate Town Council is approximately the 70th largest in the country in terms of size of precept for town and parish councils, reflecting the growth of the town and the things the Town Council does.

7 ANNUAL REPORT FROM MEMBER OF YATE TOWN COUNCIL'S PLANNING AND TRANSPORTATION COMMITTEE

A report prepared by Councillor Karl Tomasin (Chair of the Planning and Transportation Committee) was received and **NOTED**.

8 CHARITY REPORTS

8/1 Wills Davis Atwell Charity

A report from the Wills Davis Atwell Charity was received and **NOTED**.

8/2 Yate United Charities

A report from Yate United Charities was received and **NOTED**.

8/3 Yate & District Heritage Centre Trust

A report from Yate & District Heritage Centre was received and **NOTED**.

9 REPORTS FROM SOUTH GLOUCESTERSHIRE COUNCILLORS

Written reports from South Gloucestershire Councillors John Gawn, Ruth Davis, Tony Davis, Louise Harris and Ben Nutland were received and **NOTED**.

Councillor Mike Drew provided a verbal update to the meeting, explaining difficulties with SGC in terms of planning matters which effect the needs of residents. It was reported that the SGC Planning department has engaged a panel ('Design West') to try to engage developers to improve design in planning applications and has issued a survey in Ladden Garden Village to see how development can be fed in for further planning issues.

It was **NOTED** that Councillor John Davis's report would be published upon receipt to the annual report.

The Chair of Yate Town Council gave thanks to all the South Gloucestershire Councillors for Yate for representing Yate / Dodington to get the best for our town and our community.

10 TOWN AFFAIRS

Councillor Ray Perry raised a question about the status of the town centre development further to the Masterplan consultation. It was **NOTED** that Yate Shopping Centre changed ownership, and the new owners want incremental changes and that a holistic implementation plan has not been released. It was further **NOTED** that SGC has focused on the Station Road end of the town centre with recent workshops taking place and focus group events following on soon.

Thanks were relayed to all the staff at Yate Town Council for their work in the past year.

The Mayor thanked everyone for attending and closed the meeting at 7.15pm.